

**CONFIDENTIAL**

**The Open University**

**Invention Disclosure Form (Form F1)**

|  |
| --- |
| To be completed by Research and Enterprise |
| **Date received:**  |
| **Invention Disclosure (ID) number:** |

|  |
| --- |
| **Descriptive title of the Invention:**   |

|  |
| --- |
| I confirm that I have discussed this with my Head of School and that they are aware that this invention is being assessed for commercialisation.**Name:****Signed: Date:** |

Who was involved in the project? Please provide the following details for each individual who contributed, invented or authored (if software):

1. Their name and nationality
2. Their employer (are any contracts or arrangements in place?)
3. Their contribution to the development of the technology? (e.g. came up with original idea; designed experiments; carried out experimental work; wrote code)

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Nationality** | **Employer** | **Contribution to the project** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Invention record**

**Section 1 – Description of the invention**

|  |
| --- |
| * 1. **Summary**

*Summary description of the invention.*  |
|  |

|  |
| --- |
| **1.2. Problem***what problem does the invention solve?* |
|  |

|  |
| --- |
|  **1.3 Solution***Description and operation of the invention (please include any sketches, prints, photos or other illustrations should be attached, if appropriate).* |
|  |

|  |
| --- |
|  **1.4 Advantages and new features** *State the advantages of the invention over the old methods, material and apparatus.* |
|  |

|  |
| --- |
| **1.5 Alternatives:***Describe alternative methods, materials or apparatus of the invention.* |
|  |

**For Inventions that include software please complete 1.6**

|  |
| --- |
| **1.6a Software application name and version number** |
|  |

|  |
| --- |
| **1.6b Source files developed by the inventor(s)** |
| 1. What source files were used? Please provide a list.
2. Which programing languages were used?
3. Which development tools were used to create or generate the source files? Please provide a list.
4. What copyright protection notices are included in the source files?
 |

|  |
| --- |
| **1.6c Other source files that are required to build the software application (external software)?** |
| 1. Please list all external software (files and libraries) used that provide functions required by the application.
2. Which organisation owns each piece of software?
3. How was each piece of software obtained?
4. Please provide details of the licence terms or the name of the open source licence for each piece of software.
5. For newer versions, which source files have been changed, added, or removed since the previous version?
6. What documentation or other files are required for others to use, develop and maintain the software? Please provide a list.
7. Please indicate if the source files have been distributed outside the university, and if so, in what form and to whom?
8. Are the source files available as a web download? If so, please provide the download URL and state the terms under which the download is available.
 |

**Section 2: related developments**

|  |
| --- |
| **2.1 what is the current technology in this field?**  |
|  |

|  |
| --- |
| **2.2 are you aware of any similar developments or research in this field?**  |
|  |

|  |
| --- |
| **2.3 what is the relevant literature?** |
|  |

|  |
| --- |
| **2.4 what do you consider the closest published work (including your own)?** |
|  |

**Section 3: exploitation ideas**

|  |
| --- |
| **3.1 Current developments:***Has the invention been tested? Have you got a working prototype?**.* |
|  |

|  |
| --- |
| **3.2 Market Information***Have you got any ideas on potential markets for the invention? Do you know (or are you in contact with) any commercial companies operating in the invention field? – Please specify any contacts you might have.* |
|  |

**Section 4: Publication, disclosures and public use**

|  |
| --- |
| **4.1 Disclosure lists** |
| Patent protection is valid upon the invention not having been previously disclosed in any way (including publications, conferences, meetings with other research groups etc. (such as departmental seminars, conferences, posters, talks, publications, discussions with companies, discussions with other Universities and research group). |

|  |  |  |
| --- | --- | --- |
| Type of disclosure | Date of past disclosure | Date of future disclosure |
| Discussion with colleagues |  |  |
| Research application, awards, sponsor |  |  |
| Abstract/Articles |  |  |
| Poster |  |  |
| Thesis |  |  |
| Sample |  |  |
| Lecture |  |  |
| Departmental Brochure |  |  |
| Internet |  |  |

Please indicate if each disclosure was/will be performed under the terms of a Non-Disclosure Agreement (NDA).

|  |
| --- |
| **4.2 Additional information***Please provide details of specific disclosures indicated above, including copies of notes, minutes, presentations etc.* |
|  |

**Section 5: research funding**

|  |
| --- |
| Please indicate any research funding connected with the invention |

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Type of sponsor (Research Council, OU, Charity, Industry, Government, other) | Nature of support | Period |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |